

Notice of Licensing Committee

Date: Thursday, 12 December 2024 at 10.00 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



Membership:

Chair:

Cllr D A Flagg

Vice Chair:

Cllr A Keddie

Cllr A Chapmanlaw
Cllr M Dower
Cllr G Farquhar
Cllr A Filer

Cllr E Harman
Cllr P Hilliard
Cllr M Howell
Cllr C Matthews

Cllr J Richardson
Cllr P Sidaway
Cllr L Williams
Vacancy

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5834>

If you would like any further information on the items to be considered at the meeting please contact: Michelle Cutler on 01202 128581 or email democratic.services@bcpCouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

4 December 2024

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(janie.berry@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Councillors.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. **Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the Licensing Committee meeting held on 19 September 2024 and the Licensing Sub Committee meetings held on 25 September, 3 October and 13 November 2024.

Note: The exempt section of the minutes where relevant are also appended as restricted documents.

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5. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is midday on Friday 6 December 2024 [midday 3 clear working days before the meeting].

The deadline for the submission of a public statement is midday on Wednesday 11 December 2024 [midday the working day before the meeting].

The deadline for the submission of a petition is Thursday 28 November

7 - 32

2024 [10 working days before the meeting].

ITEMS OF BUSINESS

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|-----------|---|-----------|
| 6. | Consideration of revised Taxi and Private Hire Policies | 33 - 164 |
| | <p>The Council's current licensing policies for private hire and taxis were adopted in June 2021 following the formation of BCP Council. There are separate driver, vehicle and operator policies. Since they were implemented there have been changes in best practice guidance and the statutory standards issued by the Department of Transport have been updated.</p> <p>Whilst there is no statutory requirement to undertake a review of the taxi policies, the current policy review date is 2025.</p> <p>The focus of the policies is to protect and safeguard children and vulnerable adults, however all passengers will benefit from the standards required of our drivers and operators.</p> <p>The vehicle policy aims to ensure licenced vehicles are kept maintained and safe so that they do not pose a risk to passengers or other road users.</p> | |
| 7. | Consideration of revised Scrap Metal Dealer Policy 2025-2030 | 165 - 194 |
| | <p>The current Scrap Metal Dealer Policy 2020-2025 is due for review in 2025.</p> <p>The purpose of the Scrap Metal Dealer Policy is to highlight the requirements of the Scrap Metal Dealers Act 2013 by providing guidance to new applicants, existing licence holders, consultees and members of the public on how the Act is administered and enforced.</p> <p>This is a light touch review of the previous Policy to refresh the policy by making minor changes to its contents, including updating dates, removing application form and replacing it with a link to the application on the website, minor changes to the wording to make it clearer and consequential formatting.</p> <p>Once approved, the final version will be presented to Full Council for ratification.</p> | |
| 8. | Hush Club Petition | 195 - 204 |
| | <p>Following the submission of a petition signed by in excess of 2000 valid signatures to Full Council the matter was referred to the Licensing Committee for consideration.</p> | |
| 9. | Forward Plan | 205 - 210 |
| | <p>To consider, amend as required and agree the Committee's forward plan of work.</p> | |

No other items of business can be considered unless the Chair decides the matter is urgent for reasons that must be specified and recorded in the Minutes.